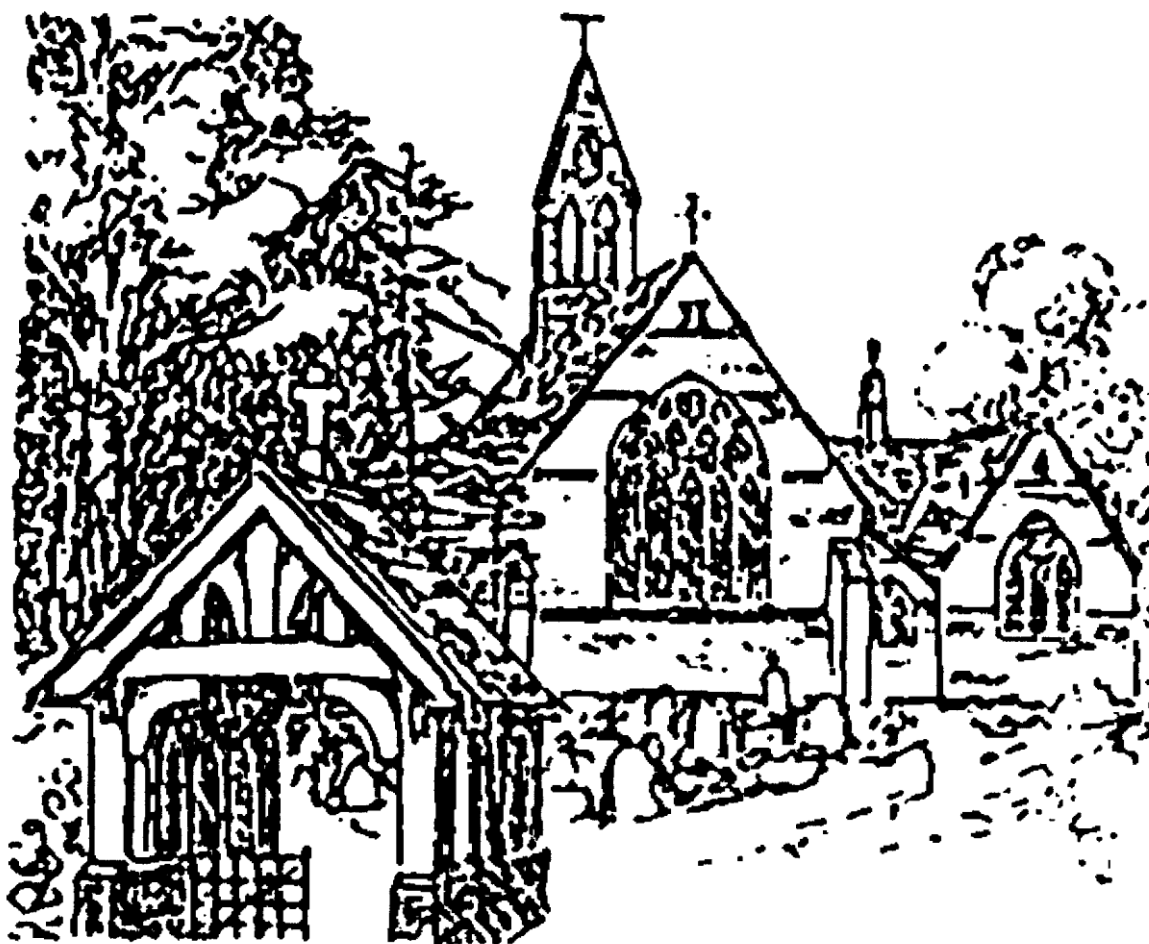


**PAROCHIAL CHURCH COUNCIL OF ST JOHN THE BAPTIST,
CROWTHORNE
REPORT AND ACCOUNTS
FOR THE YEAR 31 DECEMBER 2011**



PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST,
CROWTHORNE.

ANNUAL REPORT AND ACCOUNTS FOR THE YEAR
ENDED 31st DECEMBER 2011.

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Report approved by the PCC on Wednesday 28th March 2012.

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST,
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PCC REPORT FOR THE YEAR ENDED 31st DECEMBER 2011.

1. Introduction.

The Parochial Church Council of St. John the Baptist Church, Crowthorne has the responsibility of co-operating with the Incumbent, Licensed Lay Ministers the Church Wardens, and Appointed Officers in promoting the whole mission of the Church of England in the Ecclesiastical Parish of Crowthorne in the Diocese of Oxford. It also has responsibility for maintaining the Church and Grounds in Waterloo Road, Crowthorne and also has the responsibility of acting as Managing Trustees of the Crowthorne Parish Church Trust.

The Parochial Church Council (PCC) is a charity, which was required to apply for registration as a charity with the Charity Commission during the year. A charity number was issued in January 2010, as shown on the front of this report.

2. Principal Office, Legal and Administrative Information.

Principal Address: - The Parish Office.
St. John the Baptist Church,
Waterloo Road,
Crowthorne,
Berkshire. RG45 7NT

Bankers: - Barclays Bank PLC.
208 High Street,
Crowthorne,
Berkshire, RG45 7AR.

CCLA Investment Management Ltd.
80 Cheapside
London EC2V 6DZ.

Incumbent: - Rev Lisa Cornwell.
The Vicarage
56 Dukes Ride
Crowthorne RG45 6NY

Church Wardens: - Mr L Gyenes
90 New Wokingham Road
Crowthorne
Berkshire RG45 6JP

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Mr K. Simpson
24 Stratfield
Wooden Hill
Bracknell RG12 8WT

Appointed Officers: -

Secretary: - Mrs J McKeever
47 Wiltshire Avenue
Crowthorne
Berkshire

Treasurer: - Mrs R Al Jadir
23 Parkway
Crowthorne
Berkshire RG45 6EP

Independent Examiner: - Mrs L Myers ACMA
5 Hatch Ride
Crowthorne,
Berkshire. RG45 6LF

3. Trustees and Membership of the PCC

The members (Trustees) of the PCC are Ex officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules. Persons Co-opted during the year as members or appointed officers do not have voting rights until elected at the following years Annual Meeting. The PCC operates on a sub-committee basis, the full PCC met 9 times during the year with an average attendance of 15. Committees met between meetings and reports of their deliberation were received by the full PCC and discussed where necessary.

The sub-committees during the year were: -

Standing Committee -This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council. The Standing Committees normally meets with the officers of the PCC to form a Steering Committee in preparation for PCC meetings.

Fabric Committee - Attends to matters relating to the stewardship of the churchyard, the church buildings and the equipment and fittings thereof and health and safety matters.

Stewardship - Concerned with the stewardship of time and talents as well as money,

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also with Deanery and ecumenical matters.

Missions - Liaises with and promotes the work of selected Christian missions and the missionary work of the Church in the local area.

Social - Aims to develop outreach and fellowship through a programme of social events.

Outreach - This is to promote and innovate new ideas and ways of outreach into our community.

Pastoral - Acts as a support group for those already involved in a caring role in various church organisations and groups.

Worship – Facilitates new innovations and variety to worship, whilst safeguarding the existing patterns of worship that should be retained.

May Fair – Organising committee for St. Johns May Fair which raises funds for the Church.

Safeguarding – the administration of the Churches Child Protection Policy.

The following Ex officio members served as members (Trustees) during the year: -

<i>Incumbent</i>	The Revd Lisa Cornwell	Ex officio (Chair)
<i>Curate</i>	Revd Jane Manley	Ex officio
<i>Licensed Lay</i>	Mrs Hazel Berry	Ex officio
<i>Ministers</i>		
	Dr Lewis Simmons	Ex officio
	Mrs Gillian Gyenes	Ex officio

The following elected members served as members (Trustees) during the year. The percentages in the list below are for attendance at PCC meetings from April 2011 to March 2012.

<i>Churchwardens</i>	Mr L Gyenes	78%	Elected 2008 for 4 years Retires 2012
	Mr K Simpson	89%	Elected 2011 for 4 years
<i>Deanery Synod</i>	Mr R Ireson	78%	Re-elected 2011 for 3 years
	Mrs Gillian Gyenes	89%	Re-elected 2011 for 3 years
	Mrs Diana Gray	78%	Elected 2009 for 3 years. Re-elected to Deanery 2011 for 3 years.
	Mrs Jenny McKeever	100%	Re-elected 2011 for 3 years
	Mrs Tracy Perrett	100%	Elected to Deanery 2011 for 3 years

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Elected members

Mrs Beccy Al-Jadir	0%	Elected 2009 for 3 years Retires 2012
Mr David Rance	67%	Re-elected 2011 for 3 years
Mrs Rosemary Simpson	12%	Elected 2009 for 3 years Retires 2012
Mr David Chater-Lea	22%	Elected 2010 for 3 years
Mrs Louise Lobley	89%	Elected 2010 for 3 years
Mrs Jill Pope	10%	Elected 2010 for 3 years
Mrs Sarah Dewson	67%	Elected 2011 for 3 years
Mrs Christine Rees	78%	Elected 2011 for 3 years
Mr Ross Stembridge	56%	Elected 2011. Resigned March 2012
Mr Chris Stevens	78%	Elected 2011 for 3 years
Mr Tim Wheatley	56%	Elected 2011 for 3 years

Appointments

Mrs Beccy Al-Jadir	Appointed Treasurer Oct 2007
Miss Jenny McKeever	Appointed Hon Secretary April 2008

4. Objectives of the PCC.

St John's is an active church catering to a wide range of parishioners providing a broad range of activities to the Church. Amongst these are:

- The Eucharist at the centre of much of our worship
- The robed choir, GLorEE Club for special services, large Sunday School and Sunday morning Young People's Group
- Two services on a Sunday morning and monthly Evensong and other occasional evening services varying in style.
- The annual Confirmation Services for Crowthorne children and adults
- The strong tradition of teaching, together with Emmaus and study groups
- The Mother's Union and work amongst women of all ages
- The weekly Minus Fives worship and activities
- The social activities and strong parish involvement in practical activities on roles and rotas.

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- The outreach – Baptismal Support Group; Praying for Streets
- The active links with Churches Together in Crowthorne
- The regular giving to our Missionary Organisations
- The strong links with local schools.

Mission statement: “The transformation of all human life under God in Christ.” (Oxford Diocese - adapted)

Parish Vision statement and strategy

We are grounded in the faith and traditions of the past but also open to God’s glorious future:

Centred on **Christ**: worship of God as Father, Son and Holy Spirit, energises and sustains all that we are and do.

Strategic Planning – Targets

(What we are going to do)

- Offer a wide range of relevant worship
- Immerse the life of the church in prayer
- Encourage and support the development of music and singing as a means of glorifying God
- Maximise the use of our sacred space as a means of engaging with God

As the **Church**, the body of Christ: we aim to be a community caring for all, bearing one another’s burdens in love, building fellowship through friendliness and fun. We encourage and nurture Christian discipleship and maturity. All are called to share the work of God’s mission and ministry and collaborate together to foster growth.

Strategic Planning – Targets

(What we are going to do)

- Foster a loving and caring church community
- Offer opportunities for teaching and nurture in the Christian faith for different stages of discipleship
- Encourage responsible stewardship to resource the vision and strategy
- Develop existing and grow new church leaders
- Expand and maintain work with children and young people

At the heart of our local **Community**: offering the warmth and hospitality of God. We seek to be accessible and inclusive, sharing the Christian hope and being generous with our resources. We partner with other organisations in order to meet the needs of our community through

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loving service.

Strategic Planning – Targets

(What we are going to do)

- Re-establish school based prayer groups
- Develop the church hall to offer a warm, hospitable environment for church and community groups
- Work in partnership with Churches Together in Crowthorne to identify and serve the needs of our community
- Maximize opportunities afforded by church contact through occasional offices
- Find appropriate ways to share the love of God and good news of the gospel with those on the fringe or outside of the church

Concerned for the whole of **Creation**: passionate about global justice, peace and the sustainability of our planet.

Strategic Planning – Targets

(What we are going to do)

- Promote an eco-friendly Church
- Raise awareness about issues of global peace and justice and take appropriate action

Our Parish Vision has been in place since 2009. Each year, in January, the PCC reviews the progress made on each target and lists the actions necessary and the people/ committees responsible for achieving those targets in the coming year. The Vision priorities are then presented to the Parish at the APCM.

5. Worship attendance.

	Service Type	Average Attendance
Sunday		
8:00 am	Common Worship Holy Communion, BCP 3 rd Sunday of the month.	25 communicants
10.00 am	Common Worship Parish Communion (crèche operates during the service). Followed by coffee. Sunday School (3–11 year olds, membership 70) Young Peoples' Group (11–18 year olds, membership 30)	120 communicants 35 15

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6.30 pm	Evening worship – varied	10
Weekday		
	Sick Communion for individuals and in Nursing and Residential Homes	25 communicants
10:00 am Wednesday	Holy Communion BCP	15 communicants
9.30-11.30 am	Minus Fives	30 adults plus 30 children
Additional Services		
Advent and Christmas	Christingle, Crib, Carols, Midnight Mass etc	1,200
Lent, Holy Week and Easter	Ash Wednesday, Maundy Thursday, Vigil, Good Friday, Easter etc	800
Baptisms	Average 20 per year	Varies
Confirmation	Average 15 candidates per year including some adults	
Weddings including Wellington College	8 in the past year	Varies
Funeral Services	20 per year	Varies
Remembrance Day	British Legion and Uniform groups	400

6. Financial Review.

Looking towards the end of page 2 of the accounts, you will see that we have made a surplus of £310 on general funds and a surplus of £44,769 on restricted funds which when added to the reserves brought forward of £37,530 and £113,726 respectively gives us our total reserves figure of £196,335 which is also reflected at the bottom of the balance sheet on page 3.

Restricted reserves mainly increased due to the launch of Stage 2 of the Repair and Renovation fund and as can be seen in note 2 on page 6 and also in note 15 on page 12 income of £56,930 including related gift aid was raised. Restricted reserves were also increased by a legacy of £400.

There was a loss this year on the investments held in the Crowthorne Parish Trust of £8,343 reflected on page 2 and also in note 12.

Turning now to the income and expenditure on general activities, 'Voluntary income' increased from £87,710 to £92,635 as shown in note 2. This increase

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has mainly come from the Parish rebate received of £3,649 and a legacy of £1,878. Giving, including planned, gift aid envelopes and open plate collections increased by £1,415 over the year, though this has been offset by the fall in gift aid receivable of £1,864 mainly due to the fall in the percentage rate from 22% to 20% of the grossed up gift claimable.

‘Activities for generating funds’ shown on page 2 at £19,621, increased by £819 on the previous year. The details can be found in note 3. The May Fair made a surplus of £9,625, that is an increase of £822 over last year. The Advent Fair raised £966, some £200 more than in 2010, (and a further £190 for the Repair and Renovation fund). The social committee made a surplus of £852 for general funds, and also a further £168, which has also been included directly in the Repair and Renovation fund.

Interest income from cash deposits continues to be very low due to the very low interest rates.

The details of ‘Incoming resources from charitable activities’, £18,108 can be seen in note 5. Income rose by £1,312 over last year, which includes a further £623 from church hall lettings and a further £323 from weddings and funeral fees.

Turning now to Charitable Activities on page 2 of the accounts, the details of the total of £130,632 are shown in note 8 on page 11. The main items to point out are the Missions of £10,798; this figure is based on 12.5% of unrestricted planned giving and collections, excluding special collections, and the associated gift aid. It is slightly down on last year by £178. The parish share rose by 3.5% to £81,004.

On the Balance Sheet, page 3 of the accounts, Debtors have risen by £10,772, at £21,815. The supporting note, note 13, shows most of this is Gift aid receivable, £17,583, (of which £8,397 relates to the fund raising for the Repair and Renovation Fund).

Cash at the bank has increased by £39,393, mainly due to the fund raising for Stage 2.

Creditors have fallen from £22,933 at 31 December 2010 to £19,675 at 31 December 2011, mainly due to the retention that was due at 31 December 2010 of £3,765 to the roofing contractor paid in 2011. The totals include £5,000 accrued for the organ, at each year end.

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7. Reserves policy.

The reserves policy of the PCC is that at a minimum the Unrestricted Designated or Other Charitable Funds cover all amounts outstanding and 3 months average expenditure. The actual unrestricted reserves balance of £37,840 covers all amounts outstanding and nearly two months worth of expenditure.

The reserve policy on restricted funds is wholly dependant on the source and application of how the funds were obtained and their purposes, Detailed records are maintained of these funds.

The Trust fund now stands at £93,480 at the year end, and this can only be spent on property now that the income has been extracted for the appeal fund.

The Repair and Renovation fund stands at £53,421 at the year end.

The Church Organ fund stands at £9,675 with an extra £5,000 included under accruals.

It is our policy to invest our cash deposits with the CBF Church of England Deposit Fund, which is with CCLA Investment Management Ltd.

8. Crowthorne Parish Church Trust.

The PCC members are the Managing Trustees of the Crowthorne Parish Church Trust with the Oxford Diocesan Board of Finance being the Custodian Trustee

The Crowthorne Parish Trust goes back to 1945 when Property was left to the Parish by Mary Constance Lavie.

This property being "St John's Cottage" and "Hobart" these were sold and property at 49 Greenwood Road purchased. The property at Greenwood Road was later sold and 49 Church Road was purchased jointly with the Oxford Diocesan Board of Finance. In 1992 this property was sold and the trusts split of the net proceeds being £59,439.57. When the property was sold the proceeds were invested and in July 1994 they were reported to be £70,000.

The Funds of this Trust are fully reported within the Accounts of the PCC and as at the 31st December 2011 stood at £93,480 (2010: £101,823) and are detailed in notes 12, 15 and 17 of the Accounts. Further information is given in the note above.