

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE

**REPORT AND ACCOUNTS**  
**FOR THE YEAR 31 DECEMBER 2020**



Registered Charity number 1133738

[www.crowthorneparishchurch.org.uk](http://www.crowthorneparishchurch.org.uk)

ANNUAL REPORT AND ACCOUNTS FOR THE YEAR ENDED 31<sup>st</sup>  
DECEMBER 2020.

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Report approved by the PCC by email on 10th March 2021.

**PCC REPORT FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2020.**

**1. Introduction.**

The Parochial Church Council of St. John the Baptist Church, Crowthorne has the responsibility of co-operating with the Incumbent, Licensed Lay Ministers the Church Wardens, and Appointed Officers in promoting the whole mission of the Church of England in the Ecclesiastical Parish of Crowthorne in the Diocese of Oxford. It also has responsibility for maintaining the Church and Grounds in Waterloo Road, Crowthorne and also has the responsibility of acting as Managing Trustees of the Crowthorne Parish Church Trust.

**2. Principal Office, Legal and Administrative Information.**

**Principal Address: -** The Parish Office.  
St. John the Baptist Church,  
Waterloo Road,  
Crowthorne,  
Berkshire. RG45 7NT

**Bankers: -**

CAF Bank  
25 Kings Hill Avenue  
Kings Hill, West Malling  
Kent ME19 4JQ

Barclays Bank PLC.  
1 High Street,  
Bracknell,  
Berkshire, RG45 1DR.

CCLA Investment Management Ltd.  
Senator House  
85 Queen Victoria Street  
London EC4V 4ET

**Incumbent: -** Rev Dr Lisa Cornwell.

**Church Wardens: -** Mrs Leigh Welham  
Mr Les Richardson

**Appointed Officers: -**

Secretary: - Mrs M Harwood

Treasurer: - Mrs R Al Jadir

Independent Examiner: - Mrs L Myers ACMA

### 3. Trustees and Membership of the PCC

The members (Trustees) of the PCC are Ex officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules. Persons Co-opted during the year as members or appointed officers do not have voting rights until elected at the following year's Annual Meeting.

The PCC operates on a sub-committee basis, the full PCC met 6 times during the year online with an average attendance of 14. Committees met online between meetings and reports of their deliberation were received by the full PCC and discussed where necessary.

The sub-committees during the year were: -

**Standing Committee** - This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council. The Standing Committee normally meets with the officers of the PCC to form a Steering Committee in preparation for PCC meetings.

**Fabric Committee** - Attends to matters relating to the stewardship of the churchyard, the church buildings and the equipment and fittings thereof and health and safety matters.

**Stewardship** - Concerned with the stewardship of time and talents as well as money, also with Deanery and ecumenical matters.

**Missions** - Liaises with and promotes the work of selected Christian missions and the missionary work of the Church in the local area.

**Social** - Aims to develop outreach and fellowship through a programme of social events.

**May Fair** – Organising committee for St. John's May Fair which raises funds for the Church.

**Safeguarding** – the administration of the Parish Safeguarding Policy.

**Communications** – Aims to co-ordinate and support church publicity both externally and within the church community. Publication of Weekly News and supporting production of online worship.

**Covid Steering Group** – Established during the pandemic to risk assess the ever changing present situation and implement Covid safe operating measures.

The following Ex officio members served as members (Trustees) during the year: -

<i>Incumbent</i>	The Revd Dr Lisa Cornwell	Ex officio (Chair)
<i>Licensed Lay</i>	Mrs Hazel Berry	Ex officio
<i>Ministers</i>		
	Dr Lewis Simmons	Ex officio
	Mrs Gillian Gyenes	Ex officio
	Mrs Julia Norton	Ex officio

The following elected members served as members (Trustees) during the year.

<i>Churchwardens</i>	Mrs Leigh Welham	Elected 2019 for 4 years
	Mr Les Richardson	Elected 2017 for 4 years
<i>Deputy</i>	Mr David Rance	Re-elected 2020 for 1 year
<i>Churchwarden</i>		
<i>Deanery Synod</i>	Mrs Leigh Welham	Elected 2020 for 3 years
	Mrs Anna Pearce	Elected 2020 for 3 years
	Mrs Lia Davis	Elected 2020 for 3 years
	Mrs Carol Frost	Elected 2020 for 3 years

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## *Elected members*

Mr Nigel Cavell	Elected 2018 for 3 years
Mrs Diana Gray	Elected 2018 for 3 years
Mrs J McKeever	Re-Elected 2020 for 3 years
Mr James Laverick	Re-Elected 2020 for 3 years
Mr Ken Perrett	Elected 2020 for 3 years
Mr Stephen Pope	Elected 2020 for 3 years
Mrs Julie Richardson	Re-Elected 2019 for 3 years
Mrs Julie Roberts	Elected 2020 for 3 years

## *Appointments*

Mrs Beccy Al Jadir	Appointed Treasurer Oct 2007
Mrs M Harwood	Appointed Hon Secretary April 2013

## **4. Objectives of the PCC.**

St John's is an active church catering to a wide range of parishioners providing a broad range of activities to the Church. Amongst these are:

- The Eucharist at the centre of much of our worship
- The robed choir, The Net (St John's Children's Church) and Pathfinders
- Two services on a Sunday morning and other occasional evening services varying in style.
- The annual Confirmation Services for Crowthorne children and adults
- The strong tradition of teaching, together with Emmaus and study groups
- The Mother's Union and work amongst women of all ages
- The weekly Minus Fives worship and activities
- The social activities and strong parish involvement in practical activities on roles and rotas.
- The outreach – Baptismal Support Group; Praying for Streets
- The active links with Churches Together in Crowthorne
- The regular giving to our Mission Organisations
- The strong links with local schools, and Messy Church 3 times a year

***Due to Covid 19, these activities have been compromised during the last year. However, worship, prayer, meetings and pastoral support have continued remotely.***

**Mission statement:** "The transformation of all human life under God in Christ." (Oxford Diocese - adapted)

## **Parish Vision statement and strategy**

We are grounded in the faith and traditions of the past but also open to God's glorious future:

Centred on **Christ**: worship of God as Father, Son and Holy Spirit, energises and sustains all that we are and do.

## **Strategic Planning – Targets**

(What we are going to do)

- Offer a wide range of relevant worship
- Immerse the life of the church in prayer
- Encourage and support the development of music and singing as a means of glorifying God
- Maximise the use of our sacred space as a means of engaging with God

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As the **Church**, the body of Christ: we aim to be a community caring for all, bearing one another's burdens in love, building fellowship through friendliness and fun. We encourage and nurture Christian discipleship and maturity. All are called to share the work of God's mission and ministry and collaborate together to foster growth.

### **Strategic Planning – Targets**

(What we are going to do)

- Foster a loving and caring church community
- Offer opportunities for teaching and nurture in the Christian faith for different stages of discipleship
- Encourage responsible stewardship to resource the vision and strategy
- Develop existing and grow new church leaders
- Expand and maintain work with children and young people

At the heart of our local **Community**: offering the warmth and hospitality of God. We seek to be accessible and inclusive, sharing the Christian hope and being generous with our resources. We partner with other organisations in order to meet the needs of our community through loving service.

### **Strategic Planning – Targets**

(What we are going to do)

- Re-establish school based prayer groups
- Develop the church hall to offer a warm, hospitable environment for church and community groups
- Work in partnership with Churches Together in Crowthorne to identify and serve the needs of our community
- Maximize opportunities afforded by church contact through occasional offices
- Find appropriate ways to share the love of God and good news of the gospel with those on the fringe or outside of the church

Concerned for the whole of **Creation**: passionate about global justice, peace and the sustainability of our planet.

### **Strategic Planning – Targets**

(What we are going to do)

- Promote an eco-friendly Church
- Raise awareness about issues of global peace and justice and take appropriate action

Our Parish Vision has been in place since 2009. At the start of each year, the PCC reviews the progress made on each target then sets new priorities, listing the actions necessary and the people/ committees responsible for achieving those targets in the coming year. The Vision priorities are then presented to the Parish at the APCM.

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**5. Worship attendance.**

	<b>Service Type</b>	<b>Average Attendance</b>
<b>Sunday</b>		
8:00 am	Common Worship Holy Communion, BCP 3 <sup>rd</sup> Sunday of the month.	10 communicants
10.00 am	Common Worship Parish Communion. Followed by coffee. The Net, St John's Children's church (3-11 year olds, membership 30) Pathfinders (11-18 year olds, membership 10)	65 Communicants 9 2
6.00 pm	Evening worship – varied	46
<b>Weekday</b>		
	Sick Communion for individuals and in Nursing and Residential Homes	Monthly: 32 communicants
10:00 am Wednesday	Holy Communion BCP	15 communicants
9.30-11.30 am	Minus Fives	15 children plus 10 adults
<b>Additional Services</b>		
Advent and Christmas	Crib, 9 Lessons & Carols, Midnight Mass etc (2019: 1713)	0
Lent, Holy Week and Easter	Ash Wednesday, Maundy Thursday, Vigil, Good Friday, Easter etc	233
Baptisms	1 in 2020	Varies
Confirmation	0 in 2020	Varies
Weddings including Wellington College	1 in 2020	Varies
Funeral Services	1 in church and 10 in crematorium in 2020	Varies
Remembrance Day	British Legion and Uniform groups (2019: 410)	0

**6. Financial Review.**

2020 was an unusual year dominated by lockdowns, church closures and social distancing caused by the arrival of the coronavirus pandemic in March.

Total general income fell by £19,085. The May Fair, hall hire income, weddings, Advent fair and social activities were cancelled.

Total general expenditure fell by £5,182. Savings were made on choir and heating costs though there were three large one off costs: work on the beech tree in the churchyard cost £2,820 and an AVS upgrade cost £4,609 and work on security for the church door amounted £2,340. (A VAT grant was claimed under the LPW scheme for these last two.)

The net result was that we ended the year with a net deficit of £6,264, (2019: surplus £7,639) on general funds.

A large proportion of giving is via the Parish Giving scheme and standing orders. This has helped

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to keep voluntary income steadier than it would have been otherwise. In fact giving via the Parish Giving Scheme and standing orders rose by £2,001. Overall planned income (which includes numbered envelopes) and open plate collections and gift aid envelopes fell by £6,709 between the two years, a fall of 7% which I believe is a good result bearing in mind the church was closed for nearly half of the year (23 weeks).

Two large donations were received to help offset the fact that the May Fair was cancelled. These totalled £5,800, which was just £1,000 lower than the proceeds of the Fair in 2019.

For further details please refer to the notes to the accounts.

General funds carried forward at the end of the year were £64,465.

2020 was relatively a quiet year in respect of Restricted and Designated funds, however a Hardship fund was started and stands at £1,845 at the year end. Special collections were organised online for the first time this year via Kindlink, as was the Hardship fund. Income from investments boosted Other Designated by £3,328. The value of the Crowthorne Parish Trust investments rose by £11,500 between the two years. Altogether the Restricted and Designated funds rose by £16,129, increasing to £176,966 by the year end.

### **7. Reserves policy.**

The reserves policy of the PCC is that at a minimum the Unrestricted Designated or Other Charitable Funds covers 3 months average expenditure. The actual unrestricted reserves balance of £64,465 covers over 6 months worth of expenditure.

The reserve policy on restricted funds is wholly dependent on the source and application, of how the funds were obtained and their purposes, detailed records are maintained of these funds.

The Trust fund now stands at £158,504 (2019: £147,004) following the revaluation at the year end. Income from this goes towards the Other Designated fund. The capital can only be spent on property.

The Repair and Renovation fund stands at £7,736 at the year end.

It is our policy to invest our cash deposits with the CBF Church of England Deposit Fund, which is with CCLA Investment Management Ltd.

### **8. Crowthorne Parish Church Trust.**

The PCC members are the Managing Trustees of the Crowthorne Parish Church Trust with the Oxford Diocesan Board of Finance being the Custodian Trustee

The Crowthorne Parish Trust goes back to 1945 when Property was left to the Parish by Mary Constance Lavie, this property being “St John’s Cottage” and “Hobart”. These were sold and property at 49 Greenwood Road purchased. The property at Greenwood Road was later sold and 49 Church Road was purchased jointly with the Oxford Diocesan Board of Finance. In 1992 this property was sold and the trusts split of the net proceeds being £59,439.57. When the property was sold the proceeds were invested and in July 1994 they were reported to be £70,000. Income from the investments has been used for the renovation projects, being the roof, central heating, church hall roof, AVS, and organ.

The Funds of this Trust are fully reported within the Accounts of the PCC and as at the 31<sup>st</sup> December 2020 stood at £147,004 (2019: £122,506) and are detailed in notes 12, 15 and 17 of the Accounts. Further information is given in the note above.



## **INDEPENDENT EXAMINERS REPORT TO THE PCC OF ST JOHN THE BAPTIST, CROWTHORNE.**

I report on the financial Statements of the PCC for the year ended 31<sup>st</sup> December 2020, which are set out on the following pages (section 3 pages 2 to 13),

### **Respective responsibilities of the PCC and the examiner.**

As members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirements of Regulation 3(3) and section 144 (2) of the 2011 Act do not apply. It is my responsibility to:

1. Examine the accounts under section 145 of the 2011 Act
2. To follow procedures laid down in the general Directions given by the Charity Commission under section 145(5(b) of the 2011 Act and
3. To state whether particular matters have come to my attention

### **Basis of independent examiner's report.**

My examination was carried out in accordance with the General Directions given by the Charity Commission under the 2011 Act and to be found in PCC Accountability guidance, 5<sup>th</sup> edition, 2017, issued by the Finance Division of the Archbishops' Council. The examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also considers any unusual items or disclosures in the accounts and seeks explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement.**

In connection with my examination, no matter has come to my attention: -

1. Which gives me reasonable cause to believe that in any material respect the requirements
  - To keep accounting records in accordance with S 130 of the 2011 Act; and
  - To prepare financial statements which accord with the accounting records and comply with the requirements of the 2011 Act and the Regulations have not been met; or
2. To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: -

Dated: 10th March 2021

Laura Myers  
5 Hatch Ride, Crowthorne, Berkshire, RG45 6LF

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2020.**

	<u>Notes</u>	<u>Unrestricted Funds</u> £	<u>Designated and Restricted Funds</u> £	<u>Total 2020</u> £	<u>Total 2019</u> £
<b><u>Incoming resources</u></b>					
Voluntary income	2	109,157	4,548	113,705	128,335
Activities for generating funds	3	1,101	-	1,101	12,947
Income from Investments	4	104	3,361	3,465	2,620
Incoming resources from charitable activities	5	4,705	-	4,705	12,946
Other incoming resources	6	-	-	-	-
<b>Total incoming resources</b>		<b>115,067</b>	<b>7,909</b>	<b>122,976</b>	<b>156,848</b>
<b><u>Resources expended</u></b>					
Cost of generating voluntary income	7	46	-	46	-
Fund-raising trading costs	3	580	-	580	4,581
Charitable (church) activities	8	120,705	3,280	123,985	137,726
Governance costs	9	-	-	-	-
<b>Total resources expended</b>		<b>121,331</b>	<b>3,280</b>	<b>124,611</b>	<b>142,307</b>
<b>Net incoming resources</b>		<b>(6,264)</b>	<b>4,629</b>	<b>(1,635)</b>	<b>14,541</b>
Gain or (Losses) on Investment Assets on revaluation	12	-	11,500	11,500	24,497
<b>Net movement in funds</b>		<b>(6,264)</b>	<b>16,129</b>	<b>9,865</b>	<b>39,038</b>
Funds balances as at January 1 <sup>st</sup>		70,729	160,837	231,566	192,528
<b>Fund Balances as at December 31st</b>		<b>64,465</b>	<b>176,966</b>	<b>241,431</b>	<b>231,566</b>

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE

**BALANCE SHEET  
AS AT 31<sup>st</sup> DECEMBER 2020**

	<u>Notes</u>	<u>£</u>	<u>2020</u> <u>£</u>	<u>£</u>	<u>2019</u> <u>£</u>
<b><u>Fixed Assets</u></b>					
Tangible investments	12		158,504		147,003
<b><u>Current Assets</u></b>					
Debtors	13	10,862		18,322	
Cash at bank and in hand		87,768		84,651	
			<hr/>	<hr/>	
		98,630		102,973	
<b>Creditors: amounts falling due within one year.</b>	14	(15,703)		(18,410)	
		<hr/>		<hr/>	
<b>Net current assets</b>			82,927		84,563
			<hr/>	<hr/>	
<b>Total Net Assets</b>			241,431		231,566
			<hr/>	<hr/>	
<b><u>Parish Funds</u></b>					
Restricted and Designated Funds	15		176,966		160,837
Other Charitable Funds	16		64,465		70,729
			<hr/>	<hr/>	
<b>Total Parish Funds</b>			241,431		231,566
			<hr/>	<hr/>	

The accounts were approved by the members of the PCC on 10th March 2021 online and signed on its behalf by:

**Rev Dr L Cornwell**  
Vicar

**Mr L Richardson**  
Church Warden.

**Mrs L Welham.**  
Church Warden.

**Mrs R Al Jadir**  
Treasurer.

## **NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2020**

### **1. Accounting Policies.**

#### **1.1. Basis of preparation.**

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK (SORP (FRS102)) and the Charities Act 2011. The PCC is a public benefit entity within the meaning of FRS 102.

The financial statements have been prepared under the “Historic Cost Convention” with the exception of the valuation of Invested Assets, which are shown at market value on the accounts date. The Financial Statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of Church Groups that owe their main affiliation to another body, nor those that are informal gatherings of Church Members.

#### **1.2. Incoming resources.**

Income has been recognised when received or legally entitled to under SAP revenue recognition guidelines.

All revenues wherever possible are accounted as gross and any expenses incurred to generate that income is included under resources expended.

#### **1.3. Resources expended.**

Expenditure is recognised when expended and accrued where necessary in the year end accounts for any committed or known expenditure.

Mission giving is accrued for the year to 31<sup>st</sup> December.

#### **1.4. Tangible fixed assets.**

##### **1.4.1. Consecrated land and buildings and movable church furnishings.**

Consecrated and beneficed property of any kind is excluded from the accounts by S 10(2) (a) and (c) of the Charities Act 2011.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the Church’s Inventory, which can be inspected (at any reasonable time). For inalienable property acquired prior to new requirements in 2000 such assets are not valued in the accounts. There have been no assets acquired since that date, but any future items acquired over £1,000, apart from pew cushions, will be capitalised and depreciated in the accounts over the anticipated useful life on a straight-line basis.

All expenditure incurred in the year on consecrated or beneficed buildings on individual items under £1,000 is written off.

##### **1.4.2. Other fixtures, fittings and office equipment.**

Equipment used within the Church premises is depreciated on a straight-line basis over 4 years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired. No assets have been capitalised in the last 18 years.

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2020  
(Cont'd)**

**1.5. Investments.**

Investments are valued at market value at 31st December.

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31<sup>st</sup> December. Both are included in the Statement of Financial Activities.

**1.6. Stock.**

No account has been taken of any stocks of Books, Fair Trade goods or other materials held at 31<sup>st</sup> December.

**1.7. Other Current Assets.**

**1.7.1. Debtors** - Amounts owing to the PCC as at 31<sup>st</sup> December include Fees, Rents, Income Tax recoverable plus any pre-payments for goods or services, and VAT recoverable under the Listed Places of Worship Scheme.

**1.7.2. Cash at Bank and in Hand** - Short term deposits either with CBF Church of England Funds or at the Bank.

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2020 (Cont'd)**

**2. Voluntary Income.**

	<u>Unrestricted</u> <u>Funds</u> <u>£</u>	<u>Restricted</u> <u>Funds</u> <u>£</u>	<u>Total</u> <u>2020</u> <u>£</u>	<u>Total</u> <u>2019</u> <u>£</u>
<b>Voluntary Income</b>	109,157	4,548	113,705	128,335
<b>Incoming resources from donors</b>				
Unrestrictive funds:				
Planned Giving	81,358	-	81,358	82,247
One-off gift aid donations through envelopes	996	-	996	2,642
Income Tax recoverable	16,294	-	16,294	16,938
Open plate collections	1,611	-	1,611	5,785
Donations and grants	7,923	-	7,923	1,670
	<u>108,182</u>	<u>-</u>	<u>108,182</u>	<u>109,282</u>
Restricted funds:				
Repair & Renovation Fund appeal	-	146	146	15,107
Organ fund	-	-	-	-
Special collections (see note 8)	-	3,902	3,902	2,196
Grants & donations for churchyard	975	500	1,475	650
Donations	-	-	-	1,100
	<u>975</u>	<u>4,548</u>	<u>5,523</u>	<u>19,053</u>

Income from open plate collections and gift aid envelopes was down by £5,820 as was some planned giving via numbered envelopes due to the church having to close and others reluctant to attend when it was open, following the coronavirus pandemic.

This year donations and grants under unrestricted funds include two donations totalling £5,800 given following cancellation of the May Fair, and £842 from Minus Fives, £876 from the Listed Places of Worship scheme and £100 from Crowthorne Baptist Church. Last year the figure included donations from the Crowthorne Symphony Orchestra, Thames Voyces, Meraki Concert, Rotary Club and Bulb, and £809 in respect of a grant for VAT on maintenance from the Listed Places of Worships Scheme.

Under Restricted Funds, last year the Repair and Renovation Appeal included £4,000 from the Tom and Vanessa Burrell in memory of Betty towards the new church notice board and the Lady Chapel stained glass window renovations. It also included £1,716 receivable from the Listed Places of Worship scheme in respect of a grant for VAT on the renovations, and £457 raised from the stained glass window raffle.

Grants and donations for churchyard mainly relate to a grant received from Crowthorne Parish Council for the upkeep of the churchyard £500 (2019: £500) and £700 from the coffee fund.

Other donations last year included £500 for the AVS work carried out in 2020.

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2020 (Cont'd)**

**3. Activities for generating funds.**

	<u>Unrestricted</u> <u>Funds</u> <u>£</u>	<u>Restricted</u> <u>Funds</u> <u>£</u>	<u>Total</u> <u>2020</u> <u>£</u>	<u>Total</u> <u>2019</u> <u>£</u>
<b>Gross Income of Events;</b>				
May Fair	200	-	200	10,402
Advent Fair	4	-	4	715
Fair Trade	350	-	350	710
Other Events & Activities	547	-	547	1,120
<b>Total Gross Income</b>	<u>1,101</u>		<u>1,101</u>	<u>12,947</u>
<b>Cost of Events;</b>				
May Fair	-	-	-	3,572
Advent Fair	-	-	-	-
Fair Trade	116	-	116	537
Other Events & Activities	464	-	464	472
<b>Total Cost</b>	<u>580</u>	<u>-</u>	<u>580</u>	<u>4,581</u>
<b>Net Income</b>	<u>521</u>	<u>-</u>	<u>521</u>	<u>8,366</u>

Activities were cancelled this year due to coronavirus. The May Fair income relates to some plants sold that would normally have happened through the May Fair. A quiz was held in February, the results of which are shown under Other events and activities.

Last year the Advent Fair proceeds, £715, went to the R&R fund.

**4. Investment income.**

	<u>Unrestricted</u> <u>Funds</u> <u>£</u>	<u>Designated</u> <u>Funds</u> <u>£</u>	<u>Total</u> <u>2020</u> <u>£</u>	<u>Total</u> <u>2019</u> <u>£</u>
Interest receivable	104	33	137	364
Income from CPT investments	-	3,328	3,328	2,256
	<u>104</u>	<u>3,361</u>	<u>3,465</u>	<u>2,620</u>

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2020 (Cont'd)**

**5. Incoming resources from charitable activities.**

	<u>Unrestricted</u> <u>Funds</u> <u>£</u>	<u>Restricted</u> <u>Funds</u> <u>£</u>	<u>Total</u> <u>2020</u> <u>£</u>	<u>Total</u> <u>2019</u> <u>£</u>
Other Income – flowers & courses	108	-	108	600
Bookstall/books/cards/candles	133	-	133	807
Church Hall lettings	2,727	-	2,727	7,227
Fees (weddings and funerals)	1,737	-	1,737	4,312
	<u>4,705</u>	<u>-</u>	<u>4,705</u>	<u>12,946</u>

Fees for weddings and funerals are net of fees remitted to the Diocese as per PCC Accountability guidance, 5<sup>th</sup> edition, 2017. Income from charitable activities were affected by the pandemic.

**6. Other Incoming Resources.**

There are no Other Incoming Resources; all income is shown under the previous headings.

**7. Cost of generating voluntary income.**

In prior years all costs pertaining to generating voluntary income have been judged to be part of normal church activities and have been included under that heading. This year we have used Kindlink for the first time to raise funds online for special causes and so costs relating to this are shown here, £46.



**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2020 (Cont'd)**

**8. Charitable Activities**

	Unrestricted Funds £	Restricted Funds £	Total 2020	Total 2019 £
<b>Church Activities</b>	120,705	3,280	123,985	137,726
<b>Mission Giving</b>	12,518		12,518	13,466
<b>Christmas Collections:</b>				
- Children's Society – Christingle January 2020	-	240	240	376
- Children's Society Giving Tree (2019: Pilgrims Heart Trust)		1,050	1,050	687
<b>Other Collections:</b>				
- Royal British Legion	-	-	-	779
- Embrace Middle East	-	768	768	-
- Leprosy Mission – from Lent lunch	-	-	-	391
- Pilgrim Hearts Trust –from Lent lunch	-	-		
Bishop's Outreach Fund				
<b>Grants to Institutions</b>	12,518	2,058	14,576	15,699
<b>Ministry -</b>				
- Parish share	78,684	-	78,684	77,137
- Clergy expenses	1,188	-	1,188	1,850
- Other clergy costs	424	-	424	1,351
- Other levies	392	-	392	465
<b>Church Running Costs:</b>				
- Church running costs	8,428	-	8,428	10,271
- Church maintenance	10,166	500	10,666	4,672
- Churchyard maintenance	2,208	722	2,930	428
- Expenditure on booklets/cards	132		132	801
- Worship & music, Sunday school, flowers, training	5,323		5,323	10,343
- Major works – Organ and pew cushions, nave floor investigation	-		-	11,999
- Outreach – CAP course, Summer activities etc	-		-	500
- Telephone & postage	353	-	353	360
- Printing & stationery	431	-	431	1,072
- Sundry	322	-	322	394
Bank charges	136	-	136	384
	108,187	1,222	109,409	122,027

Mission Giving, £12,518 (2019: £13,466), is calculated and represents 12.5% of unrestricted Planned Giving and Collections excluding special collections. Church running costs came down due to less heating needed during closure of the church. Church maintenance this year includes £4,609 for the AVS upgrade and £2,340 for door security costs. Churchyard costs included £2,820 incurred in making a beech tree safe. Worship and music costs came down due to the church being closed for a large part of the year. Included in Booklets/cards last year is an amount of £672 in respect of Christmas card purchases from Embrace the Middle East. No cards were sold this year. Major works last year included the renovation of the Lady Chapel stained glass window and window repairs, £10,697, and £1,302 in respect of the architect's investigations into the nave floor.

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2020 (Cont'd)**

The Mission Giving is distributed equally to the following charities - Bible Society, Leprosy Mission, Corrymeela, Church Army, Church Missionary Society, Hope Zone and Embrace the Middle East.

**9. Governance Costs.**

No governance costs have been incurred. Governance costs relate to audit and other professional fees.

**10. Members of the PCC.**

No members of the PCC (or any persons knowingly connected with them) received any remuneration during the year with exception of repayments of amounts spent on behalf of the PCC and the incumbent receives mileage and other expenses as set out in note 8.

**11. Employees.** - There were no employees during the year.

Honaria paid to organists and the choir director amounted to £2,698 (2019: £6,455), including £0 paid in respect of weddings (2019: £0).

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2020 (Cont'd)**

**12. Fixed Assets – Investments.**

	2020 £	2020 £	2019 £	2019 £
<b>Historical Cost as at December 31st -</b>		-		
- CBF Investment Fund – was Chariguard		45,329		45,329
- GAM – was THS IGVF "Y" Shares		40,649		40,649
		<u>85,978</u>		<u>85,978</u>
 <b>Market Value as at 1st January -</b>				
- CBF Investment Fund		62,956		53,036
- GAM		84,047		69,470
		<u>147,003</u>		<u>122,506</u>
 <b>Change in value of unsold units</b>				
-CBF Investment Fund	4,196		9,920	
-GAM	7,305		14,577	
	<u>11,501</u>		<u>24,497</u>	
		<u>158,504</u>		<u>147,003</u>
 <b>Market Value as at 31st December -</b>				
- CBF Investment Fund		67,153		62,956
-GAM		91,351		84,047
		<u>158,504</u>		<u>147,003</u>

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2020 (Cont'd)**

**13. Debtors.**

	2020	2019
	<u>£</u>	<u>£</u>
Income tax recoverable – Gift Aid	9,642	13,194
Other debtors	1,162	4,726
Prepayments	58	402
	<u>10,862</u>	<u>18,322</u>

Gift aid recoverable was higher last year as more of the planned giving income is made through the Parish Giving Scheme now. The scheme claims gift aid monthly on behalf of the church. Other debtors, this year includes £298 (2019: £2,525) in respect of a grant receivable from the Listed Places of Worships scheme for VAT on repairs and £408 (2019: £879) in respect of hall hirers.

**14. Creditors: Amounts falling due within one year.**

	2020	2019
	<u>£</u>	<u>£</u>
Mission giving & special collections	14,167	14,118
Accruals & deposits	1,536	4,292
	<u>15,703</u>	<u>18,410</u>

Accruals includes costs for heat and light, fees payable to ODBF, choir director and organists' fees and church maintenance.

**15. Restricted and Designated Funds.**

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for special purposes: -

	<u>Balance at</u> <u>1st January</u>	<u>Movement</u> <u>in funds</u> <u>Incoming</u> <u>Resources</u>	<u>Resources</u> <u>Expended</u>	<u>Balance</u> <u>at</u> <u>31st December</u>
	<u>2020</u>	<u>Resources</u>	<u>Expended</u>	<u>2020</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Trust fund	147,004	11,500	-	158,504
Repair & Renovation fund	7,557	179	-	7,736
For Churchyard	222	500	(722)	-
Other Designated	5,248	3,328	-	8,576
Hardship fund		1,845	-	1,845
Other restricted Income / Expenditure	806	2,057	(2,558)	305
	<u>160,837</u>	<u>19,409</u>	<u>(3,280)</u>	<u>176,966</u>

The Other Designated fund income is the investment income from the Crowthorne Parish Trust investments, which may be used to fund a part time youth worker or repair and renovation projects.

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2020 (Cont'd)**

**16. Other Charitable Funds.**

	<u>1st</u> <u>January</u> <u>2020</u> £	<u>Incoming</u> <u>Resources</u> £	<u>Resources</u> <u>expended</u> £	<u>31st</u> <u>December</u> <u>2020</u> £
Non restricted or designated funds	70,729	115,067	(121,331)	64,465
	_____	_____	_____	_____

**17. Analysis of Net Assets between funds.**

	<u>Unrestricted</u> <u>Funds</u> £	<u>Restricted</u> <u>Funds</u> £	<u>Total</u> £
<b>Fund Balances at 31st December 2020 are represented by: -</b>			
Investments	-	158,504	158,504
Debtors	10,430	432	10,862
Cash at Bank and in Hand	67,829	19,939	87,768
Creditors amounts falling due within one year	(13,794)	(1,909)	(15,703)
	_____	_____	_____
	64,465	176,966	241,431
	_____	_____	_____

**Unrealised gains included above: -**

On Investments (see below) – Restricted Funds

**Reconciliation of Movement in unrealised gains on: -**

	£
Unrealised gains at 31 <sup>st</sup> December 2020	61,025
Realisation of revaluations of previous years	-
Net Gain/(loss) on revaluations in year (see note 12)	11,500
	_____
Unrealised gains at 31st December 2020	72,525
	_____